



Resolutions of PARBICA's 11th General Conference

On the occasion of PARBICA's 11th General Conference, from 19 to 22 September 2005, archivists and records managers from throughout the Pacific meeting in Nadi, Fiji, send greetings to colleagues across the world through the auspices of the ICA and resolve as follows:

1. PARBICA DECLARATION ON RECORDKEEPING FOR GOOD GOVERNANCE

- 1.1 Recognising the extreme importance of well managed recordkeeping systems as a fundamental pillar for good governance
- 1.2 Recalling that the creation and management of records as evidence of decisions and actions is essential to accountability, transparency and efficiency
- 1.3 Concerned at the condition of recordkeeping systems in some Pacific countries as a result of administrative change, electronic technologies and cultural factors
- 1.4 Emphasising the role to be played by national, state and territory archives and records authorities in leading and supporting the development of effective recordkeeping systems across their respective governments

GOOD GOVERNANCE AND THE PACIFIC PLAN

- 1.5 Urge that recordkeeping be recognised as a core component of good governance in intergovernmental strategic plans, policies and standards for the Pacific region, including the Pacific Islands Forum's Pacific Plan
- 1.6 Call on Pacific governments to establish national recordkeeping strategies in support of transparent, accountable and efficient governance, and to include recordkeeping in national policies and legislation on governance and access to information
- 1.7 Call on intergovernmental organisations and aid agencies to include records management in the terms of reference for governance projects and to ensure that consultants involved have the necessary competence in records management
- 1.8 Call on the Pacific Islands Forum to ensure that requirements for records are considered in the development of information and communication technologies (ICT) initiatives pursued under the auspices of the Pacific Plan

ASSESSING RECORDS MANAGEMENT CAPACITY

- 1.9 Call for strong cooperation between archives authorities and audit offices to assess capacity for recordkeeping in Pacific governments and to reinforce the critical importance of recordkeeping as an essential enabler of accountability



ADVOCACY FOR RECORDKEEPING

- 1.10 Call on archives authorities in the Pacific to raise awareness at government and public level of the importance of recordkeeping for good governance and of the role to be played by archives authorities in supporting improvements to records management systems

RECORDS MANAGEMENT TRAINING

- 1.11 Emphasise the fundamental importance of training in records management for the public service, and call on Pacific governments to work with archives authorities and appropriate training providers to deliver practical training in good recordkeeping to government officials

EMERGENCY PLANNING AND RESPONSE

- 1.12 Call on governments in the Pacific to include provisions for the protection and recovery of vital records of governance in disaster plans for their respective countries, states and territories

2. PARBICA: THE DECADE AHEAD

EDUCATION AND TRAINING

- 2.1 Call on the PARBICA Bureau to assemble information on the various opportunities and avenues for education and training that are available to Pacific archivists and records managers and to make this information available to PARBICA members regularly through a variety of means.
- 2.2 Thank the University of the South Pacific for its interest in developing and delivering recordkeeping training in the Pacific. PARBICA welcomes USP's acceptance of PARBICA's proposal to establish a Certificate programme and offers to continue to provide professional input into USP's deliberations and planning, but calls on USP to pursue funding and work with other education and training providers for course development and delivery.
- 2.3 Call on PARBICA member institutions to support and mentor individuals who are pursuing training and education.
- 2.4 Request that the PARBICA Bureau develop a five year strategic plan of priority steps for building the capacity of each archives in the region, based on a needs assessment for Pacific archives

COMMUNICATIONS

- 2.5 Call on the PARBICA Bureau to improve and increase communications to members about the activities and deliberations of the Bureau.



- 2.6 Call on PARBICA members to actively share information with each other and the Bureau through:
- contributions to Panorama and the PARBICA website;
 - correspondence by email and regular mail; and
 - development of partnerships between institutions.

GOVERNANCE AND SECRETARIAT

- 2.7 Call on the PARBICA Bureau to review the PARBICA Constitution for consistency with the revised ICA Constitution (2004) and for consistency with the wishes of the PARBICA membership.
- 2.8 Call on the PARBICA Bureau to co-opt additional members in order to expand the capacity of the Bureau and to ensure wider representation of the views of members.
- 2.9 Call on the PARBICA President, in his/her capacity as a member of the ICA Executive Board, to strongly support applications by French Pacific territories to achieve Category A membership of the ICA.

RECORDKEEPING FOR GOOD GOVERNANCE

- 2.10 Call on the PARBICA Bureau to analyse the various recommendations for actions to support recordkeeping for good governance put forward by participants at PARBICA 11 and develop an action plan.
- 2.11 Call on the PARBICA Bureau to consider establishing projects to develop basic templates, guidelines and tools for recordkeeping in Pacific organisations. These tools might cover recordkeeping capacity assessment, benchmarks and basic manuals for recordkeeping and training packages and modules.

3. MOTIONS OF THANKS

- 3.1 Express their satisfaction with the successful conference sessions and workshops conducted within this meeting on the importance of recordkeeping for good governance, assessing records management capacity, advocacy to promote recordkeeping, training for records management across government and emergency planning and response.
- 3.2 Express appreciation for the generous support for local costs and participation of delegates, without which this important meeting could not have taken place, from:
- Government of Fiji, Ministry of Information, Communications and Media Relations
 - Archives New Zealand
 - AusAid Good Governance Programme
 - Australian Society of Archivists Inc
 - National Archives of Australia
 - NZAid
 - Commonwealth Foundation
 - UNESCO



And also the contributions made by:

- Aqua Pacific
- Fiji Water
- Lundia Shelving
- Metal Edge Archival Storage Supplies
- Meteorological Office, Namaka, Nadi
- Nomads Skylodge Hotel Management and Staff, Nadi
- NZ Micrographic Services Ltd
- Paradise Canyon Systems
- Taina's Travel Services Ltd

3.3 Give special thanks to the following for the honour of their participation and their support:

- Hon. Marieta Rigamoto, Minister for Information, Communications and Media Relations of Fiji
- Dr Anne Thurston, OBE, Director, International Records Management Trust
- Mr Semiti Ravatu, Pacific Islands Forum
- Mr Ikbal Jannif, Founder of Transparency International Fiji Chapter
- Mr Abel Caine, UNESCO Pacific States Office
- Ms Mahfuzah Yusuf and Mr Azemi Aziz, National Archives of Malaysia
- Mrs Verenaisi Bavadra, Fiji Human Rights Commission
- Mr Kaveni Takalevu, Deputy Auditor General of Fiji

3.4 Express their appreciation to Evelyn Wareham, as Director of Studies, and the PARBICA Bureau for their magnificent efforts in bringing together a groundbreaking and significant programme on the theme of 'Recordkeeping for Good Governance'.

3.5 Convey their deep gratitude and appreciation to Setareki Tale, Salesia Ikaniwai and the team from National Archives of Fiji and the Ministry for Information, Communications and Media Relations for their gracious and well-organised hosting of this conference and for the splendid Fijian hospitality they arranged.