



PARBICA 12

ARCHIVES WITHOUT BOUNDARIES: COOPERATION AND SHARED SOLUTIONS

PROGRAM

The PARBICA Bureau and the Government of New Caledonia welcome your participation at PARBICA's Twelfth Biennial Conference from 1 to 6 October 2007. It is our pleasure to welcome you to Nouméa.

THEME

The theme of PARBICA 12 is **Archives without Boundaries: Cooperation and Shared Solutions**. We must cooperate to succeed in developing reliable systems that can sustain good governance and preserve the memory of the world in the digital age. This conference aims to bring together the archivists and records managers of the Pacific to discuss how we can work in cooperation - across geographic, professional and cultural boundaries.

OBJECTIVES

PARBICA has held eleven successful regional conferences since its foundation in 1981. Knowledge gained at the conferences is taken back to the islands of the region by participants to inform their work and to provide in-country training for other archives and records staff. PARBICA 12 is an opportunity for:

- ✿ Training and professional development in areas identified as most necessary by PARBICA's members
- ✿ Strategic planning for the next two years of PARBICA's work to improve the conditions of archives and recordkeeping in the Pacific
- ✿ Presentation of results and discussion of next stages for PARBICA's current projects
- ✿ Collation and presentation of statistics and reports on Pacific Archives



SPONSORS AND SUPPORTERS

Government of New Caledonia : Department of Cultural and Customary Affairs and Office of Regional Cooperation and External Relations

ADCK, Tjibaou Cultural Centre

Secretariat of the Pacific Community

AusAid

UNESCO

International Council on Archives

Association des archivistes français

Australian Society of Archivists

Datafilm (New Caledonia)

National Archives of Australia

Archives New Zealand



PROGRAM

MONDAY 1 OCTOBER

AusAid Workshop on PARBICA Recordkeeping for Good Governance Toolkit

Venue: Secretariat of the Pacific Community (SPC)

Convenor: Ms Dani WICKMAN (Australia)

9.00 – 9.15	Welcome <i>Mr Setareki TALE (PARBICA President, Fiji)</i> <i>Mr Régis VENDEGOU (New Caledonia)</i> <i>Mr Richard MANN (Secretariat of the Pacific Community)</i>	
9.15 – 9.45	Introduction to the Recordkeeping for Good Governance Toolkit <i>Ms Dani WICKMAN</i>	
9:45 – 10:00	Different Records Management Traditions <i>Ms Christine MARTINEZ (France), Ms Ingrid UTCHAO (New Caledonia)</i>	
10.00 – 10.30	MORNING TEA	
10.30 – 12.00	Making the Brochure work for you Techniques for the using the Brochure <i>Ms Dani WICKMAN, Mr Opeta ALEFAIO (Fiji)</i>	
12.00 – 1.00	LIGHT LUNCH	
1.00 – 3.00	Group one Training the Trainer for Records Management: Presentation of the Project and Manual <i>Ms Christine MARTINEZ (France)</i>	Group two Introducing the Checklist <i>Mr Mark SEMMLER (Australia) and Ms Dani WICKMAN</i>
3.00 – 3.30	AFTERNOON TEA	
3.30 – 5.30	Group one Introducing the Checklist <i>Mr Mark SEMMLER and Ms Dani WICKMAN</i>	Group two Training the Trainer for Records Management: Presentation of the Project and Manual <i>Ms Christine MARTINEZ</i>



TUESDAY 2 OCTOBER

AusAid Workshop on PARBICA Recordkeeping for Good Governance Toolkit

Venue: Secretariat of the Pacific Community (SPC)

Convenor: Ms Dani WICKMAN (Australia)

9.00 – 9.30	Introduction to Recordkeeping Requirements <i>Ms Dani WICKMAN</i>	
9.30 – 10.00	Group one Introducing the Guidelines Module <i>Ms Dani WICKMAN</i>	Group two Introducing the Guidelines Module <i>Mr Mark SEMMLER</i>
10.00 - 10.30	<i>MORNING TEA</i>	
10.30 – 12.00	Group one Introducing the Guidelines Module <i>Mr Mark SEMMLER</i>	Group two Introducing the Guidelines Module <i>Ms Dani WICKMAN</i>
12.00 – 1.00	<i>LIGHT LUNCH</i>	
1.00 – 2.00	Group Brainstorming in six groups Options on how to Fulfil the Checklist and Guideline Requirements	
2.00 – 2.30	Reporting Results of Brainstorming	
2.30 – 3.00	The Way Forward <i>Ms Dani WICKMAN, Ms Tukul KAIKU (Papua New Guinea) and others</i>	
3.00 – 3.30	<i>AFTERNOON TEA</i>	
3.30 – 4.30	Making a Commitment <i>Ms Dani WICKMAN</i>	
4.30 – 5.00	Conclusion <i>Ms Evelyn WAREHAM</i>	

Buses depart from hotel at 17:45

18:30 – 20:30 Launch of PARBICA Recordkeeping for Good Governance Toolkit

Venue: Residence of Australian Consul-General

Cocktail reception hosted by Ms Jane URQUHART, Australian Consul General



WEDNESDAY 3 OCTOBER

PARBICA 12

Venue: Secretariat of the Pacific Community (SPC)

- 8:30 – 9:00 **Customary Welcome**
- 9.00 – 9.30 **Opening and Welcomes**
Chair: *Ms Evelyn WAREHAM* (PARBICA Secretary General)
- **Welcome to New Caledonia**, New Caledonia Government Minister
 - **Welcome to Secretariat of Pacific Community**, *Dr Jimmie ROGERS* (Director-General, SPC)
 - **Response on behalf of ICA**, *Mr Ross GIBBS* (Australia, ICA)
 - **Introduction to PARBICA 12 Conference**, *Mr Setareki TALE* (Fiji, PARBICA President)
- 9:30 – 10:00 **Cooperation, Shared Solutions and Partnerships in the Pacific**, *Mr Edward VRKIC* (Pacific Islands Forum Secretariat)
- 10:00 – 10:15 PARBICA 12 Group Photograph
10:15 – 10:30 *MORNING TEA*
10:30 – 11:10 **Latest Developments & Current Issues in the Pacific**: Round table in which each PARBICA member country, state and territory representative presents one major achievement or challenge since last conference in 2005.
- Chair**: *Mr Setareki TALE* (Fiji, PARBICA President)
- 11:10 – 11.40 **Pacific Archival Statistics**, *Ms Dianne MACASKILL* (New Zealand)
- 11:40 – 12.30 **Informal Discussions on Strategies, Priorities and Areas for Cooperation**
- 12:30 – 1.30 *LIGHT LUNCH*
Afternoon Free afternoon or opportunity for optional visits
- Buses depart from Hotel Le Surf at 14:30 for **optional professional visits to:**
1. **Archives of New Caledonia**, or
 2. **Datafilm (microfilm and digitisation firm)**

18:30-22:00 Presentation and Dinner in the Valley of Tiaty, Tribe of La Concepción - Buses depart from hotel 18:00

An opportunity to find out about Kanak heritage and culture and enjoy traditional local food. Please dress warmly and comfortably as we will spend the evening in a forest setting, where it can be cool.



THURSDAY 4 OCTOBER

PARBICA 12

Venue: Secretariat of the Pacific Community (SPC)

	<p>ASA Workshop on Archival Basics <i>Convenor: Dr Sigrid McCausland (Australia)</i></p>	<p>UNESCO Workshop on Digital Archiving <i>Convenors: Mr Alan Howell (Australia) and Mr Abel Caine (UNESCO Apia)</i></p>
9.00 – 10.00	<p>Introducing Archives An introduction to the theory and practice of working with archives How we identify archives and the work of archivists</p>	<p>Digitising for Access Why digitise? Advantages and disadvantages. Digital imaging workflows. Selection for digitising. Cataloguing/Metadata</p>
10.00 - 10.30	<i>MORNING TEA</i>	
10.30 – 12.00	<p>Key Archival Principles Provenance and original order and how they are applied in accessioning and processing archives</p>	<p>Making images accessible Technology primer. File management. Web access to images. Minimum standards for digital access.</p>
12.00 – 1.00	<i>LIGHT LUNCH</i>	
1.00 – 3.00	<p>Arrangement and Description Documenting information about archives and how that information enables archives to be used</p>	<p>Digital Archiving Into the future: on the preservation of knowledge in the electronic age. Facilitated discussion chaired by: <i>Mr Alan HOWELL</i> Ready, Set, Go Digital: Digital Readiness in Archival Institutions: <i>Ms Cassandra FINDLAY (Australia)</i></p>
3.00 – 3.30	<i>AFTERNOON TEA</i>	
3.30 – 4.30	<p>Preservation Basics <i>Convenor: Mr Tharron BLOOMFIELD (New Zealand) and Ms Marianne TISSANDIER (New Caledonia)</i></p>	<p>Digital Access and Digital Archiving. Facilitated panel and presentations from speakers representing the region and sectors <i>Mr Bruce ROBERT (Micronesia), Ms Geneviève ETIENNE (France) and others</i> Chair: Mr Abel CAINE</p>

Buses leave from hotel at 5:15 pm.

18:00-21:00 PARBICA Public Talk and Reception

Venue: Tjibaou Cultural Centre

Archives without Boundaries: Cooperation between Archives Institutions in the Pacific Region, *Mr Setareki TALE (Fiji, PARBICA President) and Ms Evelyn WAREHAM (New Zealand, PARBICA Secretary General).*



FRIDAY 5 OCTOBER

PARBICA 12

Venue: Tjibaou Cultural Centre

Buses leave from hotel at 08:15

- 9.00 – 9:30 **Opening**
- **Customary Welcome**
 - **Welcome to Tjibaou Cultural Centre**, Mr Emmanuel KASARHEROU
 - **Response and Introduction to the Day**, Mr Setareki TALE
- 9:30 – 10:30 **Cooperation with Local Communities - “We Are What We Remember”**: How Pacific institutions can support local and traditional memory and expand the concept of ‘archives’ through their programmes.
Mr Emmanuel Tjibaou (Tjibaou Cultural Centre), *Ms Anne Naupa* (Vanuatu), *Mr Albert Vaea* (Tonga)
- 10:30 – 11:00 MORNING TEA
- 11:00 – 12:00 **Cooperation between Archival Institutions: Experiences and Lessons Learnt - Panel Discussion**
- *Ms Mila Tulimanu* (Tuvalu) and *Mr Richard Overly* (New Zealand): Archives in Tuvalu
 - *Ms Julian Chonigolo* (Solomon Islands) and *Ms Dani Wickman* (Australia): Solomon Islands Recordkeeping
 - *Mr Ismet Kurtovitich* (New Caledonia) and *Mr Ewan Maidment* (Pacific Manuscripts Bureau): Microfilming of Historical Records of Vanuatu Supreme Court
- 12.00 – 1:30 LIGHT LUNCH AND TIME TO VISIT CULTURAL CENTRE
- 1:30 – 1:50 **UNESCO’s Memory of the World**, *Mr Abel Caine* (UNESCO)
- 1:50 – 2:10 **Archivists without Boundaries**, *Ms Christine Martinez* (France)
- 2:10 – 3:15 **Solutions for Professional Development**. How to support the professional development of archives and records staff through cooperation.
Ms Norehan Jaaffar (Malaysia), *Ms Sigrid McCausland* (Australia), *Ms Cheryl Stanborough* (Yap)
- 3:15 – 3:45 AFTERNOON TEA
- 3:45 – 4:45 **Small group discussion on areas for cooperation and shared solutions**
- 4:45 – 5:00 **Closing Session**
- **Conference Wrap-Up and Presentation of Official Group Photograph**, *Mr Setareki Tale* (PARBICA President) and *Mr Ismet Kurtovitich* (New Caledonia)
 - **Invitation to Congress 2008**, *Ms Norehan Jaaffar* (Malaysia)

19:30 Closing Dinner

Venue: Hotel Le Surf



SATURDAY 6 OCTOBER

PARBICA General Business Meeting

Venue: Hotel Le Surf

9:00 - 10:15

PARBICA General Conference

Chair: *Mr Setareki TALE (Fiji, PARBICA President)*

10:15 - 10:45

MORNING TEA

10:45 - 12:00

PARBICA General Conference continues